

**DIXIE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
Zion Room, Jeffrey R. Holland Centennial Commons
Friday, November 22, 2013
Executive Session (for Trustees Only) – 8:00 AM
General Session (for All Meeting Attendees) – 9:00 AM**

A G E N D A

[*] = Handout Included

- I. EXECUTIVE SESSION (8:00 to 9:00 AM – For Trustees Only)
- II. WELCOME/INTRODUCTIONS (Chair Steven G. Caplin)
 - Bryant Flake, Executive Director of Institutional Planning and Budget
 - Dr. David Wade, Academic Program and Curriculum Director
- III. PRESENTATIONS
 - Professional Development Presentation by Dr. Angela Child, Instructor of Education
 - Tobacco-Free Campus Presentation by Jim Seely and Joe Pate
- IV. PRESIDENT’S REPORT (President Stephen D. Nadauld)
- V. ACTION ITEMS
 - A. Election of new Vice Chair of the DSU Board of Trustees (Chair Caplin)
 - B. Approval of Minutes (Chair Caplin)
 - *Friday, September 20, 2013
 - C. Human Resources (Pam Montrallos)
 - *Early Retirement Request from Joan Smith, Effective 2/1/14
 - *Early Retirement Request from Tim Eicher, Effective 6/30/14
 - *Policies:
 - ✓ Policy NEW: Tobacco-Free Campus
 - ✓ Policy 6-19: Centralized Ticketing
 - D. Administrative Services
 - *Investment Report (Paul Morris/Scott Talbot/Cheri Capps)
 - *Budget Report (Paul Morris/Scott Talbot/Bryant Flake)
 - *Discretionary Report (Paul Morris/Scott Talbot/Bryant Flake)
 - *Auxiliary Operations (Paul Morris/Scott Talbot/Bryant Flake)
 - *Service Enterprise Funds (Paul Morris/Scott Talbot/Bryant Flake)
 - E. Student Services (Frank Lojko)
 - *Program Proposal: Women’s Resource Center (Carole Grady/David Wade)

V. ACTION ITEMS (CONTINUED)

F. Academic Services

- *Dr. Jie Liu (Associate Professor in Math) Request for Sabbatical Leave for the 2014-2015 Academic Year (Bill Christensen/Eric Pedersen)
- *Administrative Change Proposal (Bill Christensen)
- *Program Proposals: (Bill Christensen/David Wade)
 - ✓ Minor in Communication (Philip Lee)
 - ✓ Certificate of Proficiency in Media Production (Philip Lee)
 - ✓ Termination of Emphasis in Visual Technologies for Bachelor of Science Degree in Business Administration (Philip Lee)
 - ✓ Minor in Health Psychology (Don Hinton)
 - ✓ Minor in Psychology (Don Hinton)

VI. BOARD OF TRUSTEES COMMITTEE REPORTS

- A. Audit Committee – David Clark/Hal Hiatt/Max Rose/Scott Talbot
- B. Finance/Investment Committee – Steve Caplin/David Clark/Jon Pike
- C. Government Affairs Committee – Jon Pike/David Clark/Christina Durham/Hal Hiatt
- D. Academic Programs Committee – Elisabeth Bingham/Julie Beck/Christina Durham/Carlos Morgan/Max Rose/Gail Smith
- E. DXATC Board Liaison – Jon Pike
- F. NAC Representatives – Gail Smith/Elisabeth Bingham/Steve Caplin

VII. DISCUSSION/INFORMATION ITEMS

- A. Development (Brad Last)
 - *Donation Report
- B. Student Services (Frank Lojko)
 - Staff Mentoring Program (one of several Retention Initiatives)
- C. General Updates
 - Alumni Association (Hal Hiatt)
 - Athletic Services (Jason Boothe)
 - Classified Staff Association (Kathleen Briggs)
 - DSU Student Association (Carlos Morgan)
 - Exempt Staff Association (Ken Richmond)
 - Faculty Senate (Robert Carlson/Nate Staheli)

VIII. CALENDAR OF UPCOMING MEETINGS AND EVENTS

- *Thanksgiving Holiday* – Thursday and Friday, November 28 and 29, 2013
- *Executive Staff Meeting* – Tuesday, December 3 @ 9AM, South Admin Conf Room
- *President's Annual Holiday Luncheon* – Thursday, December 5 @ 11:30AM-1PM, Gardner Center Ballroom
- *University Council Meeting* – Thursday, December 5 @ 3PM, South Admin Conf Room
- *Finals Week* – Monday through Friday, December 9-13, 2013
- *Semester Break/Holidays* – Monday, December 16 through Friday, January 3, 2014
- *Spring Semester Begins* – Monday, January 6, 2014

VIII. CALENDAR OF UPCOMING MEETINGS AND EVENTS (CONTINUED)

- *Council of Presidents Meeting* – Tuesday, January 7 @ 12PM, The Gateway/SLC
- *University Council Meeting* – Thursday, January 9 @ 3PM, South Admin Conf Room
- *Washington County Economic Summit* – Thursday, January 16 @ The Dixie Center
- *Board of Regents Meeting* – Friday, January 24 @ The University of Utah
- *Board of Trustees Meeting* – Friday, January 31 @ 8AM, Zion Room
- *University Council Meeting* – Thursday, February 6 @ 3PM, South Admin Conf Room
- *27th Annual Sears Dixie Invitational Art Show Gala Dinner* – Saturday, February 14 @ 6PM, Eccles Foyer
- *27th Annual Sears Dixie Invitational Art Show* – Runs February 15 – March 30 @ the Sears Gallery of the Eccles Fine Arts Center
- *Career Fair (Sponsored by the DSU Career Center)* – Wednesday, February 26
- *Summer Sales Fair (Sponsored by the DSU Career Center)* – Thursday, February 27
- *National Advisory Council (NAC) Meeting* – Friday, Feb. 28 @ 8:30AM, Zion Room
- *Fire & Ice Gala* – Friday, February 28 @ SunRiver Clubhouse
 - ✓ 5:30 – 7PM: Hors d’ Oeuvres and Silent Auction
 - ✓ 7PM: Dinner, Entertainment, and Live Auction
- *Utah Conference on Undergraduate Research* – Friday, February 28 @ BYU
- *University Council Meeting* – Thursday, March 6 @ 3PM, South Admin Conf Room
- *Council of Presidents Meeting* – Tuesday, March 11 @ 12PM, The Gateway/SLC
- *Board of Trustees Meeting* – Friday, March 21 @ 8AM, Zion Room
- *Board of Regents Meeting* – Friday, March 28 @ Dixie State University
- *University Council Meeting* – Thursday, April 3 @ 3PM, South Admin Conf Room
- *Board of Trustees Meeting* – Monday, April 28 @ 8AM, Zion Room
- *Council of Presidents Meeting* – Tuesday, April 29 @ 12PM, The Gateway/SLC
- *Commencement Day* – Friday, May 2, 2014
- *Board of Regents Meeting* – Friday, May 16 @ Weber State University

IX. 12:00 P.M. – LUNCHEON FOR ALL MEETING ATTENDEES IN THE GARDNER CENTER COTTAM ROOM IMMEDIATELY FOLLOWING THE MEETING

X. NEXT BOARD OF TRUSTEES MEETING – Friday, January 31, 2014